



HR System Implementation Guidelines

Build a Future-Ready HR Operation Today



OVERVIEW

In today's digital age, Human Resource Information Systems (HRIS) are essential for streamlining HR operations. This practical 4-hour course is designed to help SME Directors and HR Professionals plan, implement, and optimize HR systems aligned with their policies and compliance needs.

Participants will gain hands-on strategies for system setup, data management, policy integration, and reporting.

Who Should Attend?

- SME Directors & HR Managers
- Payroll & Admin Personnel
- HRIS Project Leads
- HR Consultants supporting system setup



TRAINING OBJECTIVES

- Understand key HRIS modules
- Map HR policies into system workflows
- Apply best practices in data accuracy & privacy
- Generate HR reports for insights & compliance
- Avoid common pitfalls and manage rollout effectively



Get in Touch

Interested in this course or need help with HR digitalisation?

Reach out to us today:

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Ready to transform your HR operations? Join our next HRIS Implementation course and future-proof your business today.