



Credit Application for Terms Account Form Submission Instructions
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In order to ensure that your application is processed in a timely manner, we request that the following steps be taken to submit your application properly:

1. The Application form is a fillable PDF. We ask that you please provide the required information by filling in the document on a computer.
2. Once you have completed filling out all necessary fields up to and including Section C - Trade References, please save and print the Application form.
3. Under Section D – Agreement, print your name, title and sign the document using indelible ink. We do not accept applications with Electronic Signatures.
4. Scan the signed Application and email it to credit@province-electric.com
5. A member of our credit department will be in touch should they require any additional information.

Thank you for your cooperation – we look forward to doing business with you!



Credit Application for Term Account

Please complete in full and email to

credit@province-electric.com

This Application is a fillable PDF but must be signed
in indelible ink

Internal use ONLY

CAT: _____

Sales Rep Name: _____ Branch: _____ Date: _____

BUSINESS PROFILE

Legal Name: _____ Trade Name: _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Shipping Address: _____

City: _____ Province: _____ Postal Code: _____

TEL: _____ FAX: _____ Company Email Address: _____

WEBSITE: _____

Nature of Business: _____ Date Business Commenced: _____

A/P Contact: _____ A/P Contact Email Address: _____

Type of Business: Sole Proprietorship ☐ Partnership ☐ Corporation ☐ Other ☐ _____

Purchase Order Required (Please select one): YES ☐ NO ☐

Send Invoices and Statements by Email (Please select one): YES ☐ NO ☐

Email Address to send Electronic Invoices and Statements: _____

CREDIT INFORMATION

Officers, Principals, or Partners:

Name: _____ Position: _____ Home Address: _____

Name: _____ Position: _____ Home Address: _____

Name: _____ Position: _____ Home Address: _____

Name: _____ Position: _____ Home Address: _____

Credit Amount Requested: _____

Name of Bank: _____

Bank Address: _____

City: _____ Province: _____ Postal Code: _____

Contact Name: _____ Phone: _____

Transit Number: _____ Bank Account Number: _____

Form Continues on Next Page

TRADE REFERENCES

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

Name: _____ Phone: _____ Email: _____

AGREEMENT

By signing or otherwise Authorizing this Application, the undersigned ("Applicant"), in each case if there is more than one signatory:

- 1) warrants and guarantees that he/she is duly authorized to act on behalf of and to sign for and bind the business identified above.
- 2) agrees that personal information of the principals, officers, or partners of the business (and, in the case of sole proprietors, the sole proprietor) provided on, or otherwise collected in connection with this Application, will be used by PROVINCE ELECTRIC SUPPLY LTD ("PROVINCE"), for the purposes of verifying identity, performing credit verifications (including obtaining credit reports from a credit bureau and obtaining personal, credit and financial information through third party publicly available sources), detecting and preventing fraud, and complying with applicable laws and regulations. PROVINCE may share personal information with third parties and may disclose personal information collected in connection with this Application in accordance with its privacy policy, a copy of which is available on our website - <https://www.province-electric.com/content/privacy-policy>. PROVINCE may also disclose, in response to direct inquiries from other lenders, credit bureaus, bonding agencies, trade creditors, or other parties with which the Applicant has financial or other business dealings, such information concerning the Applicant as PROVINCE considers appropriate. The Applicant agrees to indemnify PROVINCE and hold it harmless from any and all claims in damages or otherwise, including, without limitation, any professional fees incurred by PROVINCE arising from any such disclosure made by PROVINCE. The file containing personal information will be maintained at PROVINCE offices or on its servers (or those of its service providers) and will be accessible by authorized employees who have a legitimate business reason for accessing it.
- 3) certifies that the information contained in this Application is complete, true and correct, and acknowledges that PROVINCE is relying on the accuracy and completeness of this Application for granting credit and undertakes to notify PROVINCE promptly of any changes to such information.
- 4) consents to PROVINCE obtaining credit, financial and related personal or business information (including a consumer credit report) about the Applicant and making such investigations and inquiries as PROVINCE considers necessary from time to time from various sources including, without limitation, banks, credit bureaus, credit or consumer reporting agencies and other credit grantors. The Applicant authorizes any party, including banks, credit bureaus and credit reporting agencies contacted by PROVINCE to provide PROVINCE with all requested information and acknowledges that such information will be used by PROVINCE for the purposes of: determining whether credit will be granted, monitoring the Applicant's financial position from time to time, evaluating ongoing creditworthiness, providing Applicant with services requested, confirming any other data or information obtained in connection with this Application and collecting amounts due to PROVINCE. PROVINCE will provide the name and address of the credit bureau or credit reporting agency upon request. The consents provided herein are effective as of the date of this Application and shall continue in full force and effect throughout the credit application process and, if credit is granted, until all amounts and other obligations owed to PROVINCE under the Agreement have been paid or otherwise satisfied in full.

Printed Name: _____ Printed Name: _____

Title: _____ Title: _____

Signature: _____ Signature: _____

I have authority to bind the company

I have authority to bind the company