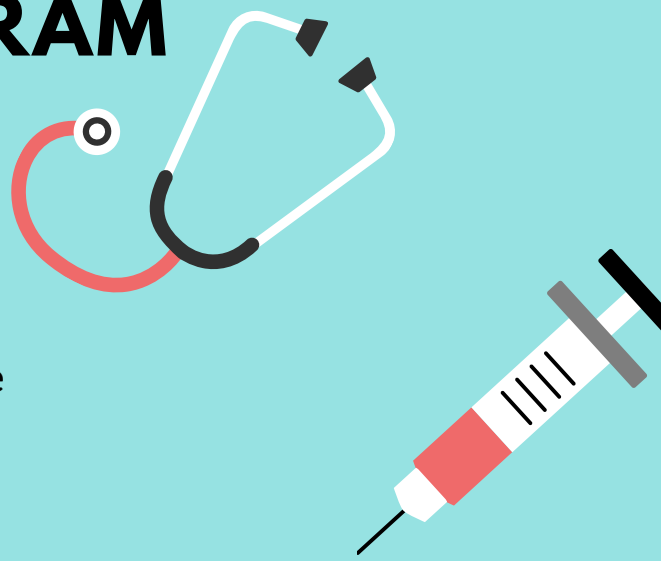


CALIFORNIA LICENSURE ASSISTANCE PROGRAM THROUGH CROSS COUNTRY HEALTHCARE

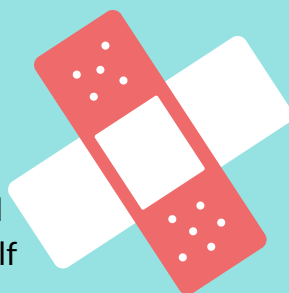


Need a CA license? We can help! Follow the steps below!

Requirements:

1 BASIC APPLICATION

- The Board of Nursing strongly suggests all applicants to apply online here: CA Board Website
- Please note that you will be required to upload a 2x2 passport style photograph into the application
- Please also add our licensure coordinator as an authorized representative to your account so we can call on your behalf for updates. Her username on BreZE is srollman



2 FINGERPRINTING

ALL APPLICANTS: PLEASE READ BELOW. OUR PROCESS IS DIFFERENT THAN THE PROCESS LISTED ON THE CA BOARD'S WEBSITE

- Complete 2 FBI FD-258 cards (can be completed at your nearest police station)
- You will need to request the livescan form after completing your online application. You can do so here: LiveScan Request. Be sure to choose Livescan form and not fingerprint cards.
- \$100 Check or money order made out to 'Capital LiveScan'
- Send all to the address listed below

Cross Country will convert your fingerprint cards to livescan using our partner, Capital LiveScan. The Board will receive your fingerprint results within 24-48 hours*

*so long as there are no prior background disciplinary issues

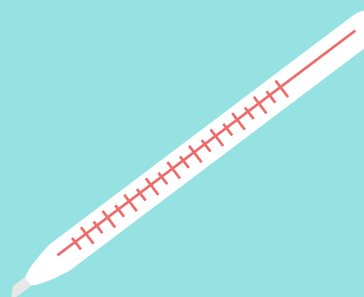
3 APPLICATION COSTS \$:

- Online Applications: American Express, Discover, MasterCard, and Visa
- Paper Applications: Check or Money Order made out to 'CA Board of Nursing'
- Domestic Applicants: Perm license only: \$350; Temp to Perm license: \$450
- International Applicants: Perm license only: \$750; Temp to Perm license: \$850



4 TRANSCRIPTS

- Request transcripts to be sent directly to the CA board of nursing.
- Can be sent electronically to 'BRN.etranscripts@dca.ca.gov' from the school
- Please provide Cross Country with a copy of the receipt of the request via email to licensure@crosscountry.com



5 LICENSE VERIFICATIONS

- CA requires all active and inactive licenses to be verified directly to them.
- Most states utilize Nursys.com for this.
- If licensed in MI or PA, you must follow their board of nursing process.
- Please email all receipts to licensure@crosscountry.com

6 MISC DOCUMENTS TO INCLUDE

- Contact information (Name, Phone Number, Email) typed or written neatly on a separate piece of paper (can be emailed to licensure@crosscountry.com)
- Clear copy of a government photo ID (can be emailed to licensure@crosscountry.com)
- Copies of any additional documents as required by CA as applicable (i.e. court documents, social security card, diploma, etc) may be uploaded to your application online

7 SEND THE FINGERPRINT PACKET TO US!

Send completed documents above to Cross Country Healthcare:
Attention: Samantha Rollman
6551 Park of Commerce Blvd
Boca Raton, FL 33487

8 MORE INFO!

- Current turnaround time: 7-30 days for a temporary license; up to 3 months for permanent
- Reimbursement on first CA assignment
- Please send licensure@crosscountry.com a copy of any communication you receive from the CA Board.

