



Psychiatry

Physician Assistance – Certified/ Mental Health Nurse Practitioner (PMHNP)

Reports to: Director of Mental Health Services; External [collaborating physician will provide supervision](#)

Position Status: Part Time (2 days/week) Salary, Exempt

Momentous Institute is seeking an experienced, PA-C or Nurse Practitioner to join our clinical team. Founded in 1920, Momentous Institute is committed to offering mental health and education services that are systemic, trauma-informed, and include body and strength-based perspectives. With an emphasis on innovation, collaboration and training, Momentous Institute offers a truly dynamic work environment.

Role: The PA-C/PMHNP is a licensed practitioner who provides out-patient psychiatric health services to children and adult caregivers through evaluation, follow-up examinations, diagnostic assessments, and monitoring medications under the direction of a licensed psychiatric physician (Collaborating physician will be provided by Momentous Institute).

We are seeking a mission-driven professional invested in working closely with therapists and psychologists as part of an integrated care treatment team. This is a Monday-Friday, outpatient setting with no requirements for on-call or after-hours response. Additionally, we are not billing insurance, therefore there is freedom to spend the time necessary to listen to clients, understand their needs and collaborate with other providers to ensure clients receive the highest quality care. New patient appointments are 90 minutes; follow-up appointments are 30 minutes.

Professional Responsibilities:

Clinical

- Perform a broad range of mental health services including, but not limited to the following:
- Provide direct patient care for diagnostic evaluations, medical assessments and medication management.
- Order, collect, interpret, and evaluate laboratory and other diagnostic tests to assess patient health care needs.
- Provide patient education regarding medications, risks, benefits and reasonable outcome expectations.
- Provide patient centered clinical care in an in person & telemedicine setting
- Document encounters appropriately in EMR system
- Maintain confidentiality of patient information, following strict security and HIPAA regulations

Teamwork

- Ability to work effectively with other team members including
 - Clinical Staff
 - Education staff
 - Organizational Leadership
 - Administrative Assistants
 - Board of Directors
 - Physician
- Collaborate with other treating therapists to develop aligned treatment approaches
- Participate in treatment team meetings
- Communicate effectively with treating therapists, patients and patient family members

Professional Qualifications:

- Current Texas licensure, Certified Physician Assistant or Nurse Practitioner Certified in Psychiatric & Mental Health (PMHNP)
- Active, Federal DEA certificate/number
- Knowledge to work with both children and adults
- Fluent in English and Spanish preferred
- Knowledge of current clinical practices and standards
- Knowledge of trauma-informed care
- Highly motivated and organized Able to simultaneously manage multiple tasks
- Experience with basic desktop software, medical practice management, and electronic medical record systems
- Knowledge of and adherence to HIPAA rules and regulations.
- Ability to exercise high degree of initiative, judgment, discretion and decision-making.
- Exceptional leadership and development skills

The ideal candidate will exhibit Momentous Institute's core values:

Respectfulness, Commitment, Humility, Innovation, and Stewardship

Benefits:

Our competitive benefits package includes the following:

Full time/ Time off Benefits *(Time off benefits are prorated based on number of hours scheduled per week.)*

- Starting vacation package of 10 days/year, plus accrual of 1 sick day per month.
- 13 Paid Holidays (includes 6 days for winter holidays)
- 2 Floating Holidays to be used at the employee's discretion.
- 10 Conference days provided/year
- 403(b) Retirement savings plan access day 1 with 6% matching after 6 months of employment
- Reimbursement for professional license renewal

Interested:

Applications are currently being accepted, and the position will remain open until filled. Candidates from diverse backgrounds are encouraged to apply. Please send letter of interest and resume to:

Laura Vogel, Ph.D.,

Licensed Psychologist

Director of Mental Health Services

lvogel@momentousinstitute.org

Momentous Institute/Salesmanship Club of Dallas is committed to creating a diverse and inclusive company culture and maintains a policy of non-discrimination for all employees and applicants in every facet of the organization's operations. Momentous Institute hires, trains, and promotes all qualified employees without discrimination based on race, color, sex, religion, national origin, age, military status, disability, genetic information, gender identity, or sexual orientation.

All employment offers are contingent upon successful completion of a criminal background investigation, including a check of the National Sex Offender Registry.

Policy Statement

No form of abuse will be tolerated, and confirmed abuse will result in immediate termination. Momentous Institute/ Salesmanship Club of Dallas will fully cooperate with authorities if allegations of abuse are made requiring investigation.