



**MOMENTOUS  
INSTITUTE**

## **Mental Health Program Specialist**

**Reports to:** Director of Clinical Program Innovation

**Job Status:** Full-Time, Salary, Exempt

Momentous Institute envisions a world of emotionally thriving people reaching their full potential. As such, we are dedicated to innovative mental health services, education, and professional training to strengthen children, families, and communities. Our dynamic team of passionate individuals is bound by the belief that the mental health of young people and their families is momentous to their success.

**Our Mission:** We are dedicated to innovative mental health services, education, and professional training to strengthen children, families, and communities.

**Our Vision:** A world of emotionally thriving people reaching their full potential.

### **Role:**

The Mental Health Program Specialist will support the development and expansion of mental health initiatives for the Innovation and Impact department on behalf of the organization. The successful candidate understands and has experience with a range of mental health theories and practices and can translate them into digestible concepts and strategies through training and content development for a diverse group of professionals who support children, families, and communities.

### **Responsibilities:**

This position involves both dynamic internal and externally facing responsibilities that include:

- Contribute to and support the development and expansion of the mental health initiatives of the Innovation and Impact department.
- Co-create and provide professional learning and consultation support to a variety of professional groups.
- Collaborate with clinicians, educators, and other ancillary staff within the organization to explore innovative opportunities for offering mental health support to professionals.
- Assist with content development that translates mental health-informed practices and approaches into various products and services that support the social emotional and mental health of professionals, children, families and communities.
- Establish and nurture relationships with external stakeholders to create opportunities for expanding the reach of our program services.
- Stay abreast of clinical advancements in the mental health field to inform program, training, and content development.
- Engage in ongoing professional development to deepen clinical knowledge and expertise.
- Carry a small client caseload that continues to develop clinical skills and capacity.

### **Qualifications:**

- Master's degree in counseling, social work, psychology, or related field with associated licensure (i.e. LCSW, LMFT, LPC, etc.)
- Five or more years of experience applying mental health practices in diverse settings and environments.

- Comprehensive understanding of mental health theory and practices across the lifespan
- Ability to communicate and collaborate effectively with a diverse group of professionals including educators, non-profit, philanthropic, civic and business leaders.
- Ability to utilize various technology platforms to perform work.
- Exceptional public speaking, presenting, and writing abilities.
- Strong organizational skills and the ability to meet deadlines and achieve organizational goals and outcomes.
- Reasonable understanding of applying research in conjunction with program initiatives.
- Ability to participate in some evening and weekend activities and travel on occasion for professional presentations and responsibilities of role.

**Physical Requirements:**

- Occasionally moving self in different positions to accomplish tasks in various environments including tight and confined spaces.
- Constantly remaining in a stationary position, often standing, or sitting for prolonged periods.
- Occasionally adjusting or moving objects up to 15 pounds in all directions
- Occasionally operating motor vehicles

**The ideal candidate will exhibit Momentous Institute’s core values:**

Respectfulness, Commitment, Humility, Innovation, and Stewardship

**Interested:**

Please send letter of interest and resume to:

**Méroudjie Denis, Ph.D. LP, LMSW**  
**Director of Mental Health Services**  
[mdenis@momentousinstitute.org](mailto:mdenis@momentousinstitute.org).

Momentous Institute/Salesmanship Club of Dallas maintains a policy of non-discrimination for all employees and applicants in every facet of the organization’s operations. Momentous Institute/ Salesmanship Club of Dallas hires, trains, and promotes all qualified employees without discrimination based on race, color, sex, religion, national origin, age, military status, disability, genetic information, gender identity, or sexual orientation.

All employment offers are contingent upon successful completion of a criminal background investigation, including a check of the National Sex Offender Registry.

Policy Statement
<p><b>No form of abuse will be tolerated, and confirmed abuse will result in immediate termination. Momentous Institute/ Salesmanship Club of Dallas will fully cooperate with authorities if allegations of abuse are made requiring investigation.</b></p>